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**GENERAL OBJECTIVES OF THE JOT FORMAL TRAINING PROGRAM  
(FOR THE GUIDANCE OF OTR INSTRUCTORS)**

- I. To convince the JOT that he is being prepared to do an important job for an important Agency of the U. S. Government by:
  - A. Describing the authority, mission, and functions of the CIA and its relation to other agencies of the Government.
  - B. Relating the mission of CIA to the present day world conflict.
  - C. Reviewing the U. S. traditions, principles, and policies we are defending.
  - D. Describing the organization, capabilities, and subversive activities of the enemy.
  - E. Familiarizing him with the specific missions of the three main components of CIA and the basic skills required to carry out these missions.
  - F. Training in the use of these basic skills, either as a Case Officer in the Clandestine Services, an Intelligence Officer in the offices of the DD/I, or as an Administrative Officer in the DD/S.
- II. To help motivate the JOT toward an honest conviction of respect and enthusiasm for his job, high job productivity and career tenure by:
  - A. Demonstrating intellectual and professional integrity of instructional presentation.
  - B. Voicing our own belief in the need for professional competence.

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- C. Impressing the necessity of constant vigilance against indiscretion, poor security practices and breaches of need-to-know principles.
- III. To provide the JOT Staff with meaningful evaluation data to guide them in the career management aspects of the over-all JOT Program with specific reference to:
  - A. Course performance.
  - B. General suitability for Agency employment.
  - C. General suitability for major component utilization.
  - D. Individual assets and liabilities of character, attitude, and ability as they may pertain to CIA employment.
  - E. Reactions to training situations which have direct relation to on-the-job operational situations.

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INTRODUCTION TO INTELLIGENCE

(ALL JOT's)

1 Week

6 - 10 October

Objectives

1. To develop understanding of the importance of intelligence in the national security framework, through a review of its historical development, its evolution since World War II, and its present responsibilities in support of national policy.
2. To develop understanding of the role of the various intelligence agencies in Government, their interrelationships, and responsibilities within the intelligence community.
3. To define and describe the functions of CIA, its major components, and its responsibilities for the collection, production and dissemination of intelligence, and for the conduct of other activities.

Scope

The scope of the first phase of the program will include a formal introduction and welcome to the Agency; presentations relating to the history of American intelligence; the current status of the intelligence community; the role of intelligence in the formulation of national security policy; and the mission and organization of CIA. This phase will also deal with the intelligence production processes and the major categories of intelligence produced at the national level. There will be a brief introduction to the organization and mission of DDP, and as a concluding feature in the initial week, the students will visit both the Intelligence Products and Support Exhibits.

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SURVEY OF INTERNATIONAL COMMUNISM

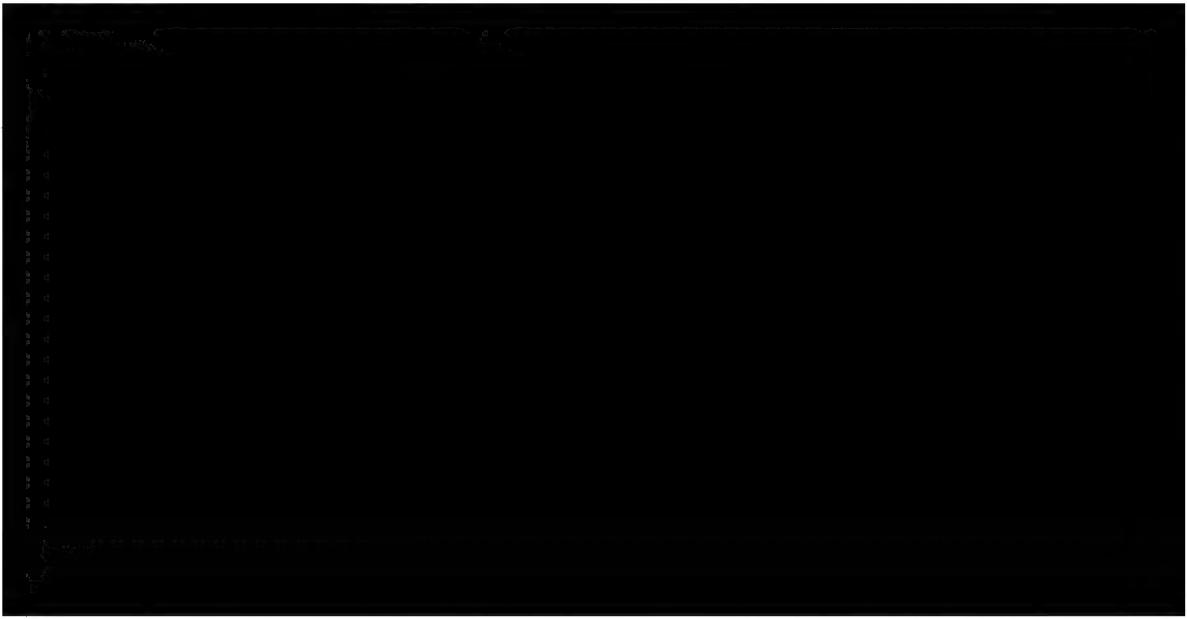
(ALL JOT's)

6 Weeks, 3 Days

13 October - 26 November

Objectives

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3. To provide the JOT and A & E Staffs with evaluation data on the level of substantive accomplishment of each trainee in the communism area, and on such individual aspects of character and attitude as can be observed.

Scope

The six and one-half weeks devoted to the survey of international communism will include a picture of the European scene in 1848 and Marxist interpretation of history; a survey of Communist theory pertaining to economics, politics, and ideology; the Communist concepts of the structure of communism and Communist organization with emphasis

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on the structure and techniques of non-Russian Communist Parties throughout the world. Consideration will be given to the geography, natural resources, governmental structure, and the economic, military, and scientific capabilities of the Soviet Union. Comparable attention will be devoted to the Communist regime in China, as well. This phase of instruction will be concluded by a survey of the Communist clandestine mechanisms, including the Soviet and Satellite intelligence services, and a brief review of the current status and objectives of international communism in the Free World. As a prelude to subsequent instruction, the students will be given a brief introduction to anti-Communist operations.

AMERICAN OUTLOOK

(ALL JOT's)

2 Weeks

1 - 12 December

Objectives.

1. To reacquaint the student with the basic elements of U. S. strength and vulnerability.
2. To give the student a general orientation to the U. S. situation, objectives and problems in three key world regions, representing different degrees of commitment: Western Europe, the Near East, and Southeast Asia.
3. To familiarize the student with the broad outlines of the decision-making processes, the participants, limitations and checks, through which the U. S. responds to world challenges, opportunities, and dangers.
4. To enable the student to see his own career in specific relationship to the problems and potentials of the U. S. as a world power.

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Scope

This block of instruction will be divided into two sections, the American Heritage and the United States in the world today. The course will follow three themes: (1) consideration of traditional American concepts of the individual, society, Government, and their expression in the American political, economic, and social system, (2) strengths and weaknesses of that system in meeting the threat of international communism, and (3) study of the elements of national power within the United States and the employment of these elements in three major regions of the world.

INTELLIGENCE TECHNIQUES

(All JOT's)

4 Weeks

15 December - 16 January

Objectives

1. To give the student a basic understanding of the nature and purpose of finished intelligence, of the problems inherent in the production of intelligence, and of the techniques and skills required in solving these problems.
2. To give the student and the JOT Staff an indication of the student's capabilities and limitations in the area of intelligence production.

Scope

The scope of this block of instruction will include both an introduction and a practical application of the skills employed by the Intelligence Officer. This will include exercises in intelligence writing, intelligence research, intelligence briefing, and the preparation of different types of intelligence reports.

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CS ORIENTATION

(ALL JOT's)

2 Weeks

19 - 30 January

Objectives

1. To describe the need for, and the role of, the Clandestine Services in the present world conflict.
2. To teach the organization, authority, mission, and functions of the Clandestine Services and describe their relation to other elements of CIA and to the United States intelligence community.
3. To acquaint the JOT with the policies, doctrines and techniques employed to achieve specific objectives of the FI, PP, and CI elements of the Clandestine Services.
4. To instruct the JOT in reporting techniques and RI procedures.
5. To prepare the JOT for a career in the DD/P by describing demands and requirements placed on the individual in clandestine operations.
6. To acquire meaningful evaluation data which may be used in determining the most suitable area of career service.

Scope

This phase of instruction will encompass an examination of the national policy documents which have a bearing on the mission of the Clandestine Services, the role of the Clandestine Services in the present world conflict and their place in the national intelligence community, the organization of DD/P in terms of the mission of each of its major staff and operating components, the Clandestine Services planning system, and the student will be trained in the rudiments of project preparation and intelligence reporting.

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OPERATIONS COURSE (EXTENDED)

(FOR THOSE JOT'S WHO HAVE  
BEEN SELECTED FOR AND HAVE  
AGREED TO SERVE WITH THE  
CLANDESTINE SERVICES)

26 Weeks

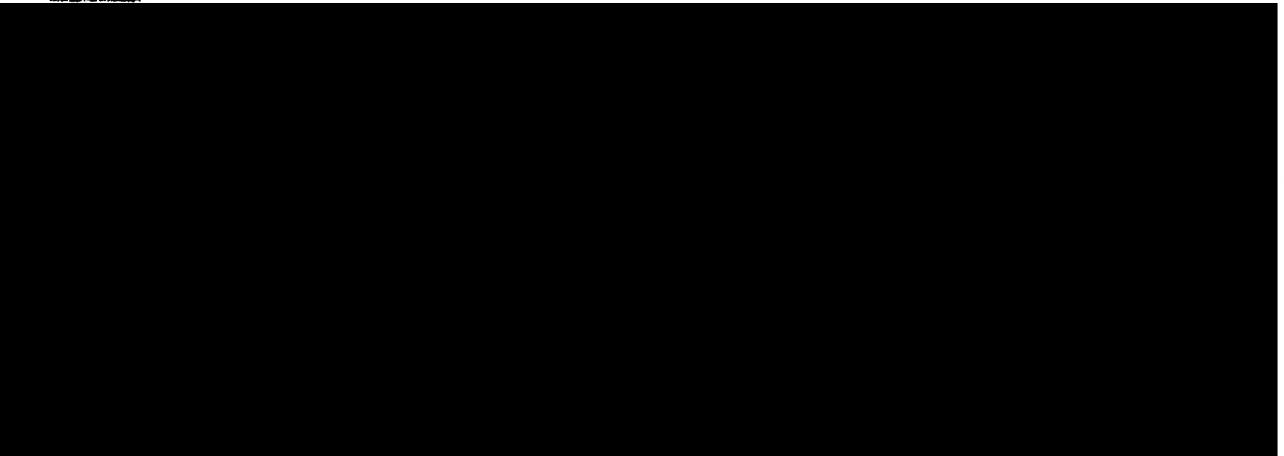
2 February - 31 July

Objectives

1. To teach the basic principles of clandestine tradecraft, and their application.
2. To teach the concepts and methods of implementation of the basic operational programs of the DD/F.
3. To teach basic facility in the use of certain operational skills.
4. To train the JOT to be resourceful, adaptable, and practical.
5. To contribute to the inculcation of a sense of mission.

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Scope



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INTELLIGENCE TECHNIQUES COURSE (EXTENDED)

(FOR THOSE JOT'S WHO HAVE BEEN SELECTED  
FOR AND HAVE AGREED TO SERVE IN THE  
OFFICES OF THE DD/I)

12 Weeks

2 February - 24 April

Junior Officer Trainees who have been selected for assignments in the components under the jurisdiction of the DD/I will be entered in the Extended Intelligence Techniques Course instead of taking the twenty-six week Operations Course.

SUPPORT TRAINING

(FOR THOSE JOT'S WHO HAVE BEEN SELECTED  
FOR AND HAVE AGREED TO SERVE IN THE  
OFFICES OF THE DD/S)

9 - 12 Weeks

2 February - April

JOT's who have been selected for assignment in one of the components under the jurisdiction of the DD/S will be given further training in either the Operations Support or the Operations Familiarization Course, and they will receive specialized training in the formally established training programs conducted by the appropriate DD/S component.

LANGUAGE TRAINING

Language training will be provided JOT's who have demonstrated an aptitude for foreign languages and who have been designated for a projected assignment in which competence in a foreign language is a requirement.

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